

## 中华会馆求职援助计划正式启动

你知道求职过程中要经过多少步骤吗？

答案：寻找工作机会——准备履历表——申请信——面试——成功取得工作

正确填写履历表，以及掌握良好的面试技巧是成功找到工作的重要因素。

中华会馆求职援助计划，将为求职者**免费**提供以下服务：

1. 量身寻找工作机会
2. 指导填写履历表
3. 面试技巧训练
4. 介绍其它相关训练
5. 举办经验分享聚会

同时，中华会馆求职援助计划，也将为雇主**免费**登记职位空缺。

无论求职者或雇主，如有需要，请于每周二、三、五致电中华会馆办公室（9328 8657）与该项计划协调人程小姐联络

电邮：[jobseekcw@chungwah.org.au](mailto:jobseekcw@chungwah.org.au)

## CHUNG WAH JOB SEEK ASSISTANCE

Do you know what steps you need to get through for a successful job placement?

Answer:

Job search → Preparations of resume → Application letter → interview → Successful job placement

A good resume and having good interview skills are crucial for the success of your job application.

Chung Wah Job Seek Assistance provides **free** service to our member in the following areas:

1. Job match
2. Help in resume
3. Workshop for interview technique and pathway to job
4. Referrals to available training programs
5. Experience sharing workshop

The Chung Wah Jobseek assistance is also available to **EMPLOYERS** to advertise their vacancies **free** of charge.

Whether you are seeking for a job or are an employer looking to fill positions, please contact Stella Ching at the Chung Wah office on 9328 8657 on Tue, Wed & Fri or Email: [jobseekcw@chungwah.org.au](mailto:jobseekcw@chungwah.org.au)

## JOB VACANCIES

### Nanny

American couple looking for Mandarin speaking Nanny for their 3 year old daughter. Start work in December.

### Cleaner Full time Qantas Club Domestic 2200-0600 Thursday to Monday (Job No: 501654)

Cleaner needed for the Domestic Airport. Must be well presented and reliable. Police clearance essential.

**Cleaner Cover Forrestfield Forum (Job No. 501568)**

Cleaner needed in Forrestfield, experience an advantage. Must be reliable.

**Cleaner for PM Shift (Job No: 501650)**

Experienced and well presented cleaner required for a fantastic inner city location. Must have current drivers licence and police clearance.

**APPRENTICESHIPS**

**Cabinet Marker**

Locations: Armadale, Maddington, O'Connor & Welshpool

**Machinist – Metal**

Location: Wangara

**Wood Machinist**

Location: Jandakot